



# Policy Manager

## For Veritas™ Enterprise Vault

The screenshot shows the 'Create' interface in Policy Manager. On the left is a navigation menu with options: Create, Policies, Schedule, Jobs, Totals, and Audit. The main area is titled 'Create' and contains several sections:

- Filters:** Includes 'Item Date' with a date range from 1/1/1980 to 1/19/2021, an 'Archive Name' search box, and a list of names with checkboxes (e.g., andrea ring, andrew lewis, andy zipper, Anita Holiday, barry tycholiz, kristina zimmer). A 'Folder Name' search box and a list of folders (e.g., Inbox, lewis-a\ALEWIS (Non-Privileged)\Calendar) are also present.
- Selected Items:** Displays a pie chart titled 'Item Count by Retention Category Name'. The chart shows three categories: 6K (62.46%), 4K (37.51%), and 0K (0.03%). Below the chart, the total 'Item Count' is 9,857. There are buttons for 'Selected Items Detail' and 'Action'.
- Retention Category Name:** A list of radio buttons for categories: 10 Years, 1 Year, 2Months, 2Year, 3Days, 3Year, 3Year Duplicate, and 5Year.

**Manage your archived data to meet new compliance and government regulations, business rules, and more with Policy Manager.**

### Searching, Reporting, & Re-Classification

Policy Manager is used to filter billions of messages in Enterprise Vault with unparalleled speed and responsiveness.

### Key Features:

**Flexibility in building searches based on metadata.**

**Implement new retention rules on previously archived data.**

**Remove data that should no longer be retained.**

**Significant speed (sub-second) and responsiveness when filtering data to be processed.**

Action can then be taken on the filtered data to help implement current compliance policies. For example, a new retention category can be set on filtered data. This new Retention Category is placed on items without the need to reindex the data in Enterprise Vault.

Before a user completes a re-classification or removal of data, report only mode allows them to see what would happen when that action is taken.

Deleting data can be accomplished by setting a very short retention on the items. As part of the storage expiration process, Enterprise Vault will delete the items.

The product creates a 'Catalog' of all Enterprise Vault metadata and then uses an analytical data engine to enable sub-second response times for filtering. Employee metadata can be added to the Catalog to allow creating policies on employees from different business units, or different job titles.



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